

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Organizational Meeting, April 30, 1965

An organizational meeting was held in Room 136, City Hall at 4:00 p.m., Friday, April 30, 1965.

Present: Delgado, Froh, Minnich, Porter, Patterson, Carruthers, Rendon, Walker, Elliott, Folkers, Guernsey, Mateer—12.

Absent: Howell, Fry—2.

Mr. Wilbur and Mr. Boucher attended the meeting as observers from the Highway Department.

Mayor Max E. Murningham commenced the meeting with introductions. He expressed his appreciation to the Committee members for accepting the difficult job confronting them.

The Mayor explained his reason for expanding the Committee, with Council approval, was to make it more representative of the various segments of the community interested in our housing problems.

Mayor Murningham suggested the first order of business for the Committee should be to establish its Rules of Administrative Procedure. Included in these rules, he suggested:

That the Committee consist of five voting members, five non-voting members, and four ex officio members.

A concurring vote of a majority of the five voting members be required for the approval of the direct and indirect expenditure of funds.

A concurring vote of a majority of the total Committee, including those designated

as voting and non-voting members, to transact all other business.

It was also suggested by Mayor Murningham that two of the voting members, and two of the non-voting members be elected to a sub-committee to prepare the rules.

The Committee was informed that the Chamber of Commerce will provide booklets containing the information from the State Journal articles.

The Mayor also suggested the Committee meet with the Human Relations Committee and the League of Women Voters to share their information and experience. He also proposed a meeting with the City Council to establish lines of communication.

The possibility of field trips to share other cities housing solutions were also discussed.

The Mayor turned the meeting over to William Mateer at this time.

Rev. Carruthers, Mr. Minnich, Mr. Porter and Mrs. Walker were designated as the committee to prepare the Rules of Procedure. They decided to meet Wednesday, May 5th at 4:00 p.m. in Room 136.

There was a general discussion of future activities for the Committee.

The meeting adjourned at 5:40 p.m.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Special Meeting, May 26, 1965

The meeting was called to order by Acting Chairman Mateer at 4:00 P.M.

Roll Call

Present: Members Carruthers, Delgado, Froh, Granger, Howell, Minich, Porter, Patterson, Rendon, Walker—10.

Ex-Officio Members Elliott, Folkers, Guernsey, Mateer—4.

Absent: None.

Moved and supported that the minutes of the meeting of April 30, 1965 be approved.

Motion carried.

The Sub-Committee on Rules and Procedure reported its recommendations.

It was moved and supported that the recommended Rules, Regulations, Admini-

strative Procedure, and Duties be adopted by the Housing Committee.

Motion Carried.

The Housing Committee held its election of officers. The following people were elected by acclamation.

Chairman—Mr. Edward P. Minich

Vice Chairman—Mr. LaRoy Froh

Secretary—Rev. Charles J. Patterson

A general discussion of the future activities of the Committee followed. It was decided that the four ex-officio members should prepare a report on the status of low-rent housing in Lansing. The ex-officio members were requested to report back as soon as possible.

The meeting adjourned at 5:50 p.m.

WILLIAM MATEER,
Acting Secretary.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, June 2, 1965

The meeting was called to order by Chairman Minich at 4:05 p.m.

Roll Call

Present: Members Carruthers, Delgado, Froh, Granger, Minich, Porter, Patterson, Rendon, Walker—9.

Ex Officio Elliott, Folkers, Mateer—3.

Absent: Member Howell, Ex Officio Guernsey—2.

Minutes of the May 26 meeting were approved as presented.

Communications: Letter from Mrs. L. E. Love relative to low-income housing.

It was moved and supported that the Acting Director prepare a letter thanking Mrs. Love and assuring her that we will take her ideas into consideration. A copy is to be sent to the Mayor and the City Council.

The Chairman then opened the meeting for a general discussion with members from the League of Women Voters in attendance by Committee invitation.

Members of the League explained that they are a non-partisan organization and the goals they work toward are decided by a consensus of their organization. The League made an extensive study of housing before reaching their consensus.

The League favors equality in housing, recognizing a need at the low-income level. This was left flexible purposely.

Their definition of equality in housing is that everyone should have an equal opportunity to rent property they can afford.

The League feels that enough studies of need have been made. This need is not in Lansing alone, but a metropolitan need.

The League is not concerned with the people with incomes over \$6,000. The need is greatest for rentals under \$50.00 per month. Many people in the Lansing area are not aware of the need.

Their Welfare study showed that people presently receiving assistance spend a portion of allowances for food, clothing etc. to provide the difference between the rental allowance and the amount they must pay for rent.

In answer to a question relative to delaying construction of I-496, Mr. Joseph Wilbur, Chairman of the Highway Department Relocation Advisory Assistance Committee, stated that it is almost impossible to delay the highway due to a time schedule set by the Federal Government. The Highway Department will lose the Federal aid if the Highway is not completed on time.

If a person or family is considered a hardship, they are allowed to remain a few months at a rental established by staff appraisers.

Mr. Wilbur informed the Committee that City Officials were informed of a relocation problem three years ago.

He also informed the Committee that a Highway Department relocation Office is open once a month with a Realtor and a Highway Department employee present to assist people.

Mr. Wilbur informed the Committee of the new Bill providing moving costs for people displaced by the Highway.

The Committee decided to hold the next meeting Wednesday, June 9th at 4:00 p.m.

The meeting adjourned at 5:55 p.m.

Respectfully Submitted,

REV. CHARES J. PATTERSON,
Secretary.

Street is less than the normal 20 foot normally required by ordinance thus adding to the overcrowding land.

Motion carried by the following vote:

Yeas—6.

Nays—1.

Letters in answer to the obtaining of legal opinions of Appeals cases 1427 and 1428 were read by Chairman Houston.

Meeting adjourned at 9:30 P.M.

RAYMOND C. GUERNSEY,
Secretary.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Special Meeting, June 9, 1965

The meeting was called to order by Chairman Minich at 4:10 p.m.

ROLL CALL

Present: Members Carruthers, Delgado, Froh, Granger, Minich, Porter, Patterson, Walker—8.

Ex-Officio Elliott, Folkers, Guernsey, Mateer—4.

Absent: Member Rendon—1.

The Committee discussed the Council Resolution requesting the City Attorney, Planning Director, and Housing Committee to prepare an ordinance creating a local housing authority and that these same officials examine the feasibility of an ordinance establishing a housing department.

It was moved and supported that the Chairman be instructed to appoint two members, in addition to himself, to coordinate work on these ordinances.

Carried.

The Committee then received the report on Lansing's Housing Needs prepared by the four ex-officio members.

It was moved and supported to commend the four ex-officio members for their work on the housing report.

Carried.

It was moved and supported to suspend the rules so as to allow adequate time

to hear from Mr. Theodore Veenstra, Assistant Director of Public Housing Programs for this region.

Carried.

Mr. Veenstra described the steps necessary for the adoption of a Public Housing Program.

The first step is the adoption of an ordinance and the appointment of commission members.

The next step would be an application for a preliminary loan. These funds would be used to prepare preliminary architectural and other plans.

This would be followed by an application for Federal funds to finance final plans, site purchases, and actual construction of the housing development.

The City would then be authorized to sell bonds in the amount authorized for the project.

In answer to questions of time, Mr. Veenstra said it would take from two to two and one-half years to complete these steps.

A general discussion of Public Housing followed.

Meeting adjourned at 6:00 p.m.

Respectfully submitted,

REV. CHARLES J. PATTERSON,
Secretary.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Special Meeting, June 16, 1965

The meeting was called to order by
Chairman Minich at 4:10 P.M.

that the Committee adopt the proposed
draft of the ordinance.

ROLL CALL

Present: Members Carruthers, Delgado,
Froh, Granger, Minich, Porter, Patterson,
Rendon, Walker—9.

Ex-Officio Folkers, Mateer—2.

Absent: Members Howell—1.

Ex-Officio Guernsey, Elliott—2.

Motion by Porter, seconded by Froh, to
suspend the rules to allow time for Mr.
Wanger, the City Attorney, to present a
proposed draft of an ordinance creating
a housing commission.

Motion carried.

Proposed draft of ordinance presented
by Mr. Wanger.

Motion by Granger, seconded by Froh,

Motion carried.

Motion by Carruthers, seconded by Froh,
to inform the Council of the Committee's
determination to continue to study the
feasibility of an ordinance establishing a
housing department, as requested by Coun-
cil resolution.

Motion carried.

Motion by Froh, seconded by Carruthers,
that the Chairman appoint a committee of
two to examine the financial and person-
nel needs necessary for the Committee to
operate.

Motion carried.

The Chairman appointed Mr. Granger
and Mr. Froh to this committee.

Meeting adjourned at 5:20 P.M.

B/M

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, June 30, 1965

The meeting was called to order by Vice-Chairman Froh at 4:05 p.m.

office space, equipment and secretary and report back to the Housing Committee.

Motion carried.

ROLL CALL

Present: Members Carruthers, Delgado, Froh, Granger, Howell, Porter, Patterson, Rendon, Walker—9.

Ex-Officio Folkers, Mateer—2.

Absent: Member Minich—1.

Ex-Officio Elliot, Gurnsey—2.

Moved and supported to suspend the rules to allow time for Mayor Murningham to be heard.

Motion carried.

Mayor Murningham explained that he felt the proposed staff changes were in the best interest of the city.

The Mayor complimented the Committee on their work and acknowledged that each move the Committee makes is establishing a precedent.

Moved by Mr. Porter and seconded by Rev. Patterson to appoint Mr. William Mateer as housing director for the Housing Committee.

Motion carried.

Moved and supported to request that \$300.00 be added to the Housing Committee budget for Conferences.

Motion carried. Adopted by the voting members.

Moved and supported that the director be instructed to investigate the needed

Communications

a. Letter from the League of Women Voters thanking the Committee for the opportunity to meet. Director instructed to reply.

b. Communication from the Planning Board informing the Committee of a resolution adopted by them concerning housing. Director instructed to reply.

c. Letter from Mr. Manfred Lillifors informing the Committee of a letter sent to the Mayor and City Council from the Association of Social Workers. Director instructed to reply.

d. Referral by Council of a letter from the Greater Lansing Co-ordinating Council for Human Rights relative to the need for housing. Director instructed to reply.

e. Referral by Council of a letter from the NAACP relative to the need for housing. Director instructed to reply.

f. Referral by Council of a letter from the Greater Lansing Labor Council relative to the need for housing. Director instructed to reply.

g. Notification of a Survey of Welfare recipients in the I-496 and Urban Renewal areas to be conducted by the Ingham County Department of Social Welfare. Director instructed to reply.

Moved and supported to take consideration of feasibility of an ordinance establishing a housing department from the agenda.

Motion carried.

The meeting adjourned at 5:30 p.m.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, June 30, 1965

The meeting was called to order by Vice-Chairman Froh at 4:05 p.m.

Roll Call

Present: Members—Carruthers, Delgado, Froh, Granger, Howell, Porter, Patterson, Rendon, Walker—9.

Ex-Officio—Folkers, Mateer—2.

Absent: Member—Minich—1.

Ex-Officio—Elliott, Guernsey—2.

Moved and supported to approve the minutes of the June 16, 1965 meeting.

Motion carried.

Moved and supported to suspend the rules to allow time for Mayor Murningham to be heard.

Motion carried.

Mayor Murningham explained that he felt the proposed staff changes were in the best interest of the city.

The Mayor complimented the Committee on their work and acknowledged that each move the Committee makes is establishing a precedent.

Moved by Mr. Porter and seconded by Rev. Patterson to appoint Mr. William Mateer as housing director for the Housing Committee.

Motion carried unanimously.

Moved and supported to request that \$300.00 be added to the Housing Committee budget for Conferences.

Motion carried—adopted by the voting members.

Moved and supported that the director be instructed to investigate the needed office space, equipment and secretary and report back to the Housing Committee.

Motion carried.

Communications

a. Letter from the League of Women Voters thanking the Committee for the opportunity to meet. Director instructed to reply.

b. Communication from the Planning Board informing the Committee of a resolution adopted by them concerning housing. Director instructed to reply.

c. Letter from Mr. Manfred Lillifors informing the Committee of a letter sent to the Mayor and City Council from the Association of Social Workers. Director instructed to reply.

d. Referral by Council of a letter from the Greater Lansing Co-ordinating Council for Human Rights relative to the need for housing. Director instructed to reply.

e. Referral by Council of a letter from the NAACP relative to the need for housing. Director instructed to reply.

f. Referral by Council of a letter from the Greater Lansing Labor Council relative to the need for housing. Director instructed to reply.

g. Notification of a Survey of Welfare recipients in the I-496 and Urban Renewal areas to be conducted by the Ingham County Department of Social Welfare. Director instructed to reply.

Moved and supported to take consideration of feasibility of an ordinance establishing a housing department from the agenda.

Motion carried.

The meeting adjourned at 5:30 p.m.

REV. C. PATTERSON,
Secretary.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, July 7, 1965

The meeting was called to order by Vice-Chairman Froh at 4:20 p.m.

Roll Call

Present: Members Carruthers, Froh, Granger, Howell, Patterson, Rendon, Walker—7.

Ex-Officio: Elliott, Folkers, Guernsey, Letts—4.

Ex-Absences: Members Delgado, Minich, Porter—3.

Moved and supported to adopt the minutes of the June 30th meeting as printed, with a notation that the Director was hired by a unanimous vote.

Motion carried.

Director's Report:

The study by Mr. Hineline of the welfare recipients in the I-496 and urban renewal area is completed. The data is in rough form. The Committee will get a copy as soon as it is compiled.

The Director will attend a meeting of the Council of Churches on July 11 to discuss housing, and has a speaking engagement on July 13.

The Director also reported his progress on office equipment and budget.

Communications:

A letter was read from Mr. Dixon S.

Wilson, relative to architectural services. Director instructed to reply.

New Business:

Moved and supported to request the ex-officio members to follow up their Housing Needs Report with a report of their recommendations as to alternative solutions to meet these needs.

Motion carried.

Moved and supported that the total Housing Committee visit housing projects in other cities.

Motion carried.

The Committee decided to make these visitations on July 14th and July 21. The Director was requested to make the arrangements.

Moved and supported that all Committee members' absences be excused when proper notification is given.

Motion carried.

The Committee heard from Mr. Russell Fink, Chairman of the Planning Board.

He informed the Committee that the Planning Department is eager to assist the Housing Committee at any time.

The meeting was adjourned at 5:40 p.m.

Respectfully submitted,

REV. CHARLES J. PATTERSON,
Secretary.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, August 11, 1965

The meeting was called to order by
Chairman Minich at 4:10 p.m.

Roll Call

Present—Members Delgado, Froh, Granger, Minich, Porter, Rendon, Walker, Letts—8.

Absent—Members Carruthers, Guernsey, Elliott, Folkers, Howell, Patterson—6.

It was moved and supported that the minutes of the August 4, 1965 meeting be approved as printed.

Motion carried.

It was moved and supported that the director contact builders with local FHA

221d3 projects and the president of Kiwani Homes in Charlotte to explain the procedures they followed to obtain loans.

Motion carried.

Moved and supported to lay the consideration of meeting with other groups on the table.

Motion carried.

The meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Rev. CHARLES J. PATTERSON,
Secretary.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, August 4, 1965

The meeting was called to order by Chairman Minich at 4:10 P.M.

ROLL CALL

Present: Members Carruthers, Froh, Granger, Minich, Peterson, Rendon, Walker—7.

Ex-Officio: Elliot, Folkers, Guernsey, Letts—4.

Ex-Absences: Delgado, Howell, Porter—3.

Moved and seconded that the minutes of the July 7, 1965 meeting be approved as printed.

Motion carried.

Director's Report

Mr. Hineline's report of the soon to be displaced welfare recipients was read. The director was requested to make copies available for the committee.

The committee was informed of the expressed interest in our housing progress shown by State and Federal agencies.

The director reported of contacts with a builder interested in providing housing within the range of low-income families.

A report was given on the trips to view housing projects in Mt. Clemens, Pontiac, Saginaw, Dearborn, Inkster and Jackson.

The committee was informed of the director's activities preparing an application form for a program reservation with the Housing and Home Finance Agency.

Communications

Communication was read from the Neighbor to Neighbor Committee in Churchill Downs.

The Housing Director and Redevelopment Director outlined the workable program for the housing committee.

A discussion of Lansing's workable program followed.

Moved and supported that Housing and Redevelopment Directors be instructed to meet with the Mayor and City Council to discuss necessary steps to assure that Lansing is complying with the workable program.

Motion carried.

The meeting was adjourned at 5:40 P.M.

Respectfully submitted,

Rev. CHARLES PATTERSON,
Secretary.

T/C

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, September 1, 1965

The meeting was called to order by Chairman Minich at 4:10 P.M.

ROLL CALL

Present members: Carruthers, Elliott, Froh, Granger, Howell, Letts, Minich, Rendon, Patterson, Walker—10.

Absent members: Delgado, Folkers, Guernsey, Porter—4.

It was moved and supported that the minutes of the August 11, 1965 meeting be approved as printed.

The Committee was given copies of the Survey conducted by the Ingham County Bureau of Social Welfare.

The Committee also received a copy of some highlights of the new housing bill.

It was moved and supported to suspend the rules in order to hear Mr. Jason Bradford explain the Kiwani Homes Project.

The Kiwani Homes, a project for senior citizens, was developed by the Kiwanis Club of Charlotte.

In September of 1960 five Kiwanians approached the Charlotte Club with the idea.

The Kiwanians formed a non-profit corporation, consisting of Kiwanis Club members on May 27, 1963. The Kiwani Manor was dedicated on November 8, 1964.

The project contains 38 efficiency apartments renting for \$75.00 per month, and 13 one bedroom apartments renting for \$97.50 per month. These rental charges include utilities.

The project was financed on a 100% loan from the Housing and Home Finance Agency—Community Facilities Administration. The complete cost was \$384,060.00.

The Community Facilities Administration makes loans to certain kinds of sponsors, including private non-profit corporations, consumer cooperatives and public agencies; such facilities are intended for older people with incomes too high for public housing but too low for privately financed housing. Such funds are available at 3% interest rate (under the new housing bill) for a period of as long as 50 years.

The meeting was adjourned at 5:20 P.M.

Respectfully submitted,

Rev. CHARLES J. PATTERSON,
Secretary.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, September 22, 1965

The meeting was called to order by Chairman Minich at 4:15 P.M.

ROLL CALL

Present: Carruthers, Elliott, Froh, Guernsey, Howell, Minich, Rendon, Patterson, Walker—9.

Absent: Delgado, Folkers, Granger, Letts, Porter—5.

Mayor Murningham was in attendance.

It was moved and supported that the minutes of the September 1, 1965 meeting be approved as printed.

DIRECTORS REPORT

The Director informed the Committee of a meeting held on August 18, 1965 to hear Mr. Joseph Gillings' explain Lansing's Community Renewal Program. Attending this meeting were Committee members Carruthers, Folkers, Froh, Granger, Letts and Patterson.

The Committee was also informed of a Michigan Housing and Redevelopment Association meeting to be held October 19th and 20th.

The meeting was then opened for a discussion of the future role for the Housing Committee.

Mayor Murningham explained the need of a citizen's advisory committee for community improvement to coordinate the activities of the many groups, committees and boards working in this area. The Mayor asked the members to serve as a nucleus of such a committee when it is formed.

Mayor Murningham also suggested that the Housing Committee compile the results of their investigations and make a report to the Mayor and City Council. A general discussion followed.

The Committee requested the Director and ex-officio members to prepare a suggested outline for such a report and make it available to them in time for their November meeting.

The meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Rev. CHARLES PATTERSON,
Secretary.

T/C

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, October 12, 1965

The meeting was called to order at 1:35 P.M. by President Froh.

ROLL CALL

Present: Commissioners Blackall, Froh, Oliver, Patterson—4.

Absent: Commissioner Owen—1.

The minutes of the September 21, 1965 organizational meeting were approved as printed.

Mr. Froh discussed the importance of determining the best procedure to follow before the presentation of the application for a Program Reservation to the Housing and Home Finance Agency.

The Application for Program Reservation and Preliminary Loan was given consideration.

The sections on housing, employment, economic, elderly and relocation, which were considered during previous meetings, were discussed briefly.

A great deal of discussion was devoted to the section on income limits for occupancy.

The Commission decided to withhold approval of the entire application until the next meeting.

It was moved by Mrs. Oliver and supported by Rev. Patterson to change our next meeting date from Tuesday October 19, 1965 to Thursday October 21, 1965 and not to hold a meeting during the week of October 26, 1965 to allow the Commission members and Director to attend conferences.

Yeas: Blackall, Froh, Oliver, Patterson—4.

Motion carried.

The meeting was adjourned at 4:00 P.M.

Respectfully submitted,

WILLIAM MATEER,
Secretary.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, November 1, 1965

For the purpose of submitting a copy of the preliminary application for program reservation to the City Council, a special meeting was called by President Froh and held on November 7, 1965 at 2:00 P.M. at the City Hall Housing Office, in the City of Lansing, Michigan. A quorum of the Commission was present as follows:

Commissioner Blackall, Froh, Oliver, Owen—4.

Absent: Commissioner Patterson—1.

It appearing that there was present a quorum of the members of the Lansing Housing Commission so appointed, the following resolution was introduced by Commissioner Blackall, read in full, and considered:

RESOLUTION NO. 6

Resolved that the Lansing Housing Commission present to the City Council for their consideration of approval, a copy of the preliminary application for a program reservation of 500 units for

low-income groups, with 200 units reserved for elderly.

After discussion of the Resolution, Commissioner Blackall moved that the foregoing resolution be adopted as read, which motion was seconded by Commissioner Oliver, and upon roll call the "yeas" and "nays" were as follows:

Yeas: Commissioners Blackall, Froh, Oliver, Owen—4.

Nays: None.

The President thereupon declared said motion carried and said resolution adopted.

The meeting was adjourned at 3:40 P.M.

Respectfully submitted,

WILLIAM MATEER,
Secretary.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, October 21, 1965

The meeting was called to order by President Froh at 1:40 P.M.

ROLL CALL

Present: Commissioners Blackall, Froh, Owen—3.

Absent: Commissioners Oliver, Patterson—2.

The minutes of the October 12, 1965 meeting were approved as printed.

COMMUNICATIONS

a. Letter from architect desiring to meet with Commission. Placed on file.

b. Communications from City Attorney giving his approval as to form of the By-Laws of the Housing Commission. Placed on file.

c. Letter from the Michigan Migrant Opportunity Inc. asking for endorsement.

Referred to the Human Relations Committee.

d. Letter from Michigan Welfare League requesting the Director to participate in their conference on November 16, 1965—a Commission meeting date. Placed on file.

The Director reported on the limited number of FHA and VA owned homes available.

It was moved and supported to include the following statement in our minutes:

Following their oath of office on September 7, 1965, Commissioners Blackall, Froh, Oliver, and Owen met with Mayor Murnighan.

The Mayor explained the critical shortage of adequate housing for people of low incomes and discussed many of the reasons for this shortage.

The meeting was then moved to the Housing Office.

The Commission decided to meet weekly on Tuesdays at 1:30 P.M. in the Housing Office and to withhold any organizational meeting until the return of Rev. Patterson.

Rev. Patterson was attending a conference in Florida and was not aware of his appointment.

It was decided to use the time between the September 7th, 1965 meeting and an organizational meeting to brief the members on the work of the Housing Committee and other groups.

The Commission met on September 14, 1965 to view slides and photographs taken by members of the Housing Committee while viewing housing projects in other cities. A general discussion of these projects and the role of the Housing Commission followed.

The September 21, 1965 meeting was devoted to an organizational meeting.

Motion Carried.

A lengthy general discussion of the Application for Program Reservation followed.

No action was taken on the Application.

The meeting was adjourned at 4:00 P.M.

Respectfully Submitted,

WILLIAM MATEER,
Secretary.

Where the parking area is adjacent to residential uses, under other ownership, there shall be provided a 3 ft. high decorative masonry wall and/or other screening that may be desirable upon completion of the project.

That the project consist of 81 living units, and 143 parking spaces.

In making the determination the following factors were considered:

The amount of open space created by the Grand River to the north.

Limited access off Moores River Drive, direct access to a primary thoroughfare, and final clearance from other city departments.

The Board feels that after thorough examination of the proposed plan that:

The property adjacent to the area included in the plan will not be adversely affected.

That the plan is consistent with the intent and purposes of Section 36-7 of the Lansing Zoning Code to promote public health, safety, morals and general welfare.

That the buildings shall be used only for residential and accessory purposes as required by ordinance.

This permit shall be for one year from the date of final approval by City Council.

Motion carried by the following vote:

Yeas: Black, Bretz, Fink, Heino, Houston, Siebert (Reynolds and Manz by proxy)—8.

Nays: None.

Meeting adjourned at 4:40 P.M.

RAYMOND C. GUERNSEY,
Secretary.

OFFICIAL PROCEEDINGS OF HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, November 16, 1965

The meeting was called to order by Vice-President Oliver at 1:30 P.M.

ROLL CALL

Present: Commissioners Blackall, Oliver, Patterson—3.

Absent: Commissioners Froh, Owen—2.

The minutes of the November 9, 1965 meeting were approved as printed.

REPORT OF DIRECTOR

The Director reported on the status of the proposed City Council Resolution of Cooperation and Resolution of Approval of the Application for Program Reservation.

A discussion followed of the proper study and procedures necessary before hiring an architect.

The Director was instructed to prepare

an outline of items to be considered before hiring an architect.

The Commission also felt that it was desirable to consult other City Officials with experience in this area.

Attention was also given to the advisability of hiring an architect before sites are finally determined.

A great deal of time was devoted to a discussion of the Board of Realtors rental plan. It was felt that it is difficult to determine the role (if any) the Housing Commission should play in this plan until further information is received.

The meeting was adjourned at 3:00 P.M.

Respectfully submitted,

WILLIAM MATEER,
Secretary.

OFFICIAL PROCEEDINGS OF THE HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, October 6, 1965

The meeting was called to order by Chairman Minich at 4:05 P.M.

ROLL CALL

Present: Brown, Carruthers, Delgado, B. Elliott, M. Elliott, Froh, Granger, Letts, Rendon, Walker—10.

Absent—Howell, Porter, Patterson—3.

The meeting was devoted to consideration of a proposed outline for a report on the finding of the examination of housing needs for low-income citizens, including the elderly, and recommendations to be made to the Mayor and City Council as provided for in Ordinance No. 99.

After a great deal of discussion, approval was given to the following outline to act as a guide for the Director and ex-officio members to use in preparing the report and recommendations:

I. Examination

A. Needs (Including Elderly)

1. Shortage of low-rent housing.

2. Increasing Problem

a. Overcrowding

b. Present and future demand.

B. Possible Programs—(Public Housing — Community Facilities — FHA 221d3)

1. Description

2. Incomes they reach

3. Effect of new housing legislation

4. Local Sponsors

C. Program Difficulties

1. Site availability and land costs

2. Increasing costs

II. Recommendation

A. Promotion of non-profit and limited dividend sponsors.

1. Staff or agency responsible

a. Tours of projects

b. Mass meetings

c. Pamphlets

d. Talks

e. Communication through mass media

B. Need for Public Housing

The meeting adjourned at 5:00 P.M.

Respectfully submitted,

WILLIAM MATEER for
Rev. CHARLES PATTERSON,
Secretary.

OFFICIAL PROCEEDINGS OF THE HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, November 3, 1965

The meeting was called to order by Chairman Minich at 4:05 P.M.

ROLL CALL

Present: Carruthers, Froh, Granger, Howell, Minich, Rendon, Walker—7.

Absent: Delgado, Porter, Patterson—3.

It was moved and supported that the minutes of the October 6, 1965, and September 22, 1965 minutes be approved as printed.

Motion carried.

The contents of the final report and recommendations of the Housing Committee were discussed at length.

It was moved and supported to request that the housing director include in the final report a recommendation as to the feasibility of a housing department being established or an individual being hired to work in the area of promotion and coordination of efforts to provide adequate housing for families and individuals other than low-income and spell out its duties.

Motion carried.

The meeting was adjourned at 5:12 P.M.

Respectfully submitted,

WILLIAM MATEER,
Acting Secretary.

OFFICIAL PROCEEDINGS OF THE HOUSING COMMITTEE OF THE CITY OF LANSING

Proceedings, December 1, 1965

The meeting was called to order by Chairman Minich at 4:15 p.m.

ROLL CALL

Present: Members Granger, Howell, Minich, Patterson, Rendon, Walker—6.

Absent: Members Carruthers, Delgado, Porter—3.

It was moved and supported that the minutes of the November 3, 1965 Housing

Committee minutes be approved as printed.

Motion carried.

It was moved and supported to approve the Final Report of the Housing Committee as presented, and a copy of this report together with a covering letter be forwarded to the Mayor and City Council.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Rev. CHARLES PATTERSON,
Secretary.